

ANNA MCDONALD ELEMENTARY SCHOOL
200 Second Street
Manhattan, IL 60442
(815) 478-3310
Ryan McWilliams, Principal
Debbie Jones, Secretary

Dear Parent(s),

As you well know, everyday we teach much more than the academic subjects of reading, writing, mathematics, etc.. Among other things we teach and model are what we call the "2 R's" - Respect and Responsibility. In an effort to further promote these two important character traits, the staff at Anna McDonald Elementary School has developed a program entitled "S.T.A.R.". "S.T.A.R." stands for "Students That Act Respectfully/Responsibly".

This program is for students in grades 3 - 5. The main purpose of this program is to:

- 1) Recognize those students who are consistently respectful and responsible.
- 2) Call attention to the importance of the timely completion of school work and homework.

This memo serves two purposes. First, to reinforce good character and the importance of completing school work, and second, to notify our parents that our STAR program has been revised.

STAR Reward Point System

Quarterly Points per Student

3rd grade—16 points

4th grade---14 points

5th grade---12 points

Point Deduction

5 points Detention

3 points Each Missing Assignment

2 points Classroom Behavior

1 point Unprepared for Class

1 point Other and at discretion of staff and to be communicated to parent

**Bus Suspension, ISS, or OSS are automatic disqualifications from STAR Reward Day!*

In regards to work completion, if a student does not complete on time an assignment, he/she will be assigned to workroom during recess either that afternoon or the very next day and:

5th grade - will receive 10 points off for the assignment and / or receive zero credit if the assignment isn't completed during the assigned workroom;

4th grade - will receive 10 points off for the assignment and continue to be assigned to workroom until the assignment is completed;

3rd grade – will not lose any points off the assignment, but will continue to be assigned to workroom until the assignment is completed.

Special events will be held at the end of each quarter to recognize those students who demonstrate respectful and responsible behavior according to the above stated criteria. Students not earning the "S.T.A.R." status will instead attend a classroom session where study skills, organizational skills and respectful/responsible behavioral skills will be further taught and emphasized.

We hope that as a result of this program we will further instill in the children the importance of these two character traits. But, as always, we need your help and support. Please discuss with your child the importance of being respectful and responsible. Help them to see that the choices they make are important. With continued nurturing from both the home and school, we can succeed in helping our children grow.

Respectfully,
Ryan McWilliams
Principal